

**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT:** Certificate of Participation for 2005/2006 Byrne Grant

**DEPARTMENT:** Community Services      **DIVISION:** Community Assistance  
Phillip C. Stalvey, Director                      David Medley, Manager

**AUTHORIZED BY:** Phillip C. Stalvey      **CONTACT:** David Medley      **EXT.** 3363

<b>Agenda Date</b> <u>4/12/05</u> <b>Regular</b> <input type="checkbox"/> <b>Consent</b> <input checked="" type="checkbox"/> <b>Work Session</b> <input type="checkbox"/> <b>Briefing</b> <input type="checkbox"/>
<b>Public Hearing – 1:30</b> <input type="checkbox"/> <b>Public Hearing – 7:00</b> <input type="checkbox"/>

**MOTION/RECOMMENDATION:**

Approval by the Board of County Commissioners to continue participation in the Florida Department of Law Enforcement's *Edward Byrne Memorial Justice Assistance Grant Program* and authorization for the chairman to sign the Certificate of Participation.

**BACKGROUND:**

Since 1990, the Seminole Board of County Commissioners has accepted an invitation to participate in the *Byrne State and Local Law Enforcement Assistance Formula Grant Program (now called the Edward Byrne Memorial Justice Assistance Grant Program)*. During this period approximately \$3,700,000 federal funds has been provided for a variety of projects. Seminole County has been notified that \$227,808 of Federal funds is available for use by all units of government within Seminole County. This represents a 19% decrease in funding for this program. The Board of County Commissioners has designated the Manager of the Division of Community Assistance to coordinate the grant application.

Completion of the attached "Certificate of Participation" will allow for participation pending final approval by the Board of County Commissioners of all Grant project proposals. It is projected that these proposals will be presented at the 6/14/05 meeting of the Board of County Commissioners.

<b>Reviewed by:</b>
Co Atty: _____
DFS: _____
Other: _____
DCM: _____
CM: _____
<b>File No.</b> <u>CCS02</u>

# CERTIFICATE OF PARTICIPATION

## Edward Byrne Memorial Justice Assistance Grant (JAG) Program

Date: \_\_\_\_\_

Mr. Clayton H. Wilder  
Community Program Administrator  
Office of Criminal Justice Grants  
Florida Department of Law Enforcement  
2331 Phillips Road  
Tallahassee, Florida 32308

Dear Mr. Wilder:

This is to inform you that the Board of County Commissioners Accepts  X  Declines \_\_\_\_\_ the invitation to serve as the coordinating unit of government in the Florida Department of Law Enforcement's Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

For purposes of coordinating the preparation of our application(s) for grant funds with the Office of Criminal Justice Grants, we have designated the following person:

Name:  David Medley

Title:  Manager

E-mail address:  dmedley@seminolecountyfl.gov

Agency:  Seminole County Government/Division of Community Assistance

Address:  400 West Airport Blvd. Sanford, FL 32773

Telephone:  407-665-3363  County:  Seminole

Date: \_\_\_\_\_

Sincerely,

Chair, Board of County Commissioners



Florida Department of  
Law Enforcement

Guy M. Tunnell  
*Commissioner*

Office of Criminal Justice Grants

Mailing Address:  
Office of Criminal Justice Grants  
Florida Department of Law Enforcement  
2331 Phillips Road  
Tallahassee, Florida 32308  
(850) 410-8700

March 25, 2005

**MAR 28 2005**

The Honorable Carlton Henley  
Chairman, Seminole County  
Board of Commissioners  
1101 East First Street  
Sanford, Florida 32771

Re: Federal Fiscal Year 2005 Edward Byrne Memorial Justice Assistance Grant (JAG)  
Program

Dear Chairman Henley:

The Florida Department of Law Enforcement (FDLE) anticipates an award in the amount of \$12,243,819 from the United States Department of Justice for Federal Fiscal Year 2005 JAG funds. JAG blends the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs to provide agencies with the flexibility to prioritize and place justice funds where they are needed most. The FDLE, Office of Criminal Justice Grants, is the State Administrative Agency for these grant funds which will be distributed in accordance with the provisions of Chapter 11D-9, Florida Administrative Code.

FDLE has set aside \$227,808 of these funds for use by all units of government within Seminole County. The Federal Fiscal Year 2005 (State Fiscal Year 2006) Program Announcement is enclosed for your use and provides guidance for submission of applications for these funds. These funds may be used by local units of government to support a broad range of activities to prevent and control crime and to improve the criminal justice system. Since Congress did not appropriate the same level of funding as in previous years, this amount may represent a decrease in funding.

As a condition of participation in this program, the units of government in each county must reach a consensus concerning the expenditure of these funds. This consensus must include the projects to be implemented as well as the agency responsible for such implementation.

The Honorable Carlton Henley  
March 25, 2005  
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Developing such consensus will require someone to exercise leadership and assume a coordinating role in the development of applications for these funds. FDLE recommends that the Board of County Commissioners assume this responsibility.

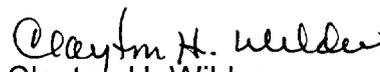
In the event the county declines to serve in this capacity, the Department will request the governing body of each municipality in the county, in descending order of population, to serve as the coordinating unit of government.

The enclosed Certification of Participation form requests the identification of an individual coordinator. We will send this individual further information regarding the application process in FDLE's on-line grant management system. Please complete the enclosed Certificate of Participation and return it within 30 days from the date of this correspondence to:

Florida Department of Law Enforcement  
Office of Criminal Justice Grants  
2331 Phillips Road  
Tallahassee, Florida 32308  
Attention: Clayton Wilder

We look forward to working with you. If you have any questions or if we can provide you with any assistance regarding the JAG Program, please contact me at (850) 410-8700.

Sincerely,

  
Clayton H. Wilder  
Community Program Administrator

CHW/JP/dh

Enclosures

cc: Mayors in Seminole County  
Law Enforcement Agencies in Seminole County  
Project Directors in Seminole County

## **PROGRAM ANNOUNCEMENT FEDERAL FISCAL YEAR 2005**

### **Edward Byrne Memorial Justice Assistance Grant (JAG) Program**

**The State of Florida, Department of Law Enforcement (FDLE), anticipates an award from the United States Department of Justice for \$12,243,819 in Justice Assistance Grant funds. This announcement is to notify eligible applicants of program requirements.**

#### **Eligible Applicants**

Units of local government are eligible to receive subgrants from FDLE. "Units of local government" means any city, county, town, township, borough, parish, village, or other general-purpose political subdivision of a State and includes Native American Tribes that perform law enforcement functions as determined by the Secretary of the Interior.

#### **Program Strategy and Purposes**

Units of local government applying for these federal funds must use them to implement projects that offer a high probability of improving the functioning of the criminal justice system, aggressively and effectively to support a broad range of activities to prevent and control crime based on their own local needs and conditions.

JAG blends the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs to provide agencies with the flexibility to prioritize and place justice funds where they are needed most. JAG funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice for any one or more of the following purpose areas:

- 1) Law enforcement programs
- 2) Prosecution and court programs
- 3) Prevention and education programs
- 4) Corrections and community corrections programs
- 5) Drug treatment programs
- 6) Planning, evaluation, and technology improvement programs.

Any law enforcement or justice initiative previously eligible for funding under Byrne or LLEBG is eligible for JAG funding.

#### **Program Development**

Each county is allocated a sum of money for use by all local governments within the county. This amount is determined through a funding algorithm established in administrative rule.

Chapter 11D-9.005, Florida Administrative Code, requires that units of government in each county reach consensus concerning the expenditure of these funds, including the projects to be implemented and the agency responsible for such implementation.

Maximum coordination is required to meet this program requirement and the Department requests the county board of commissioners to coordinate requests for all local governments within the county. The Chairman, Board of County Commissioners, in each county so notified is requested to return to the Department a statement of certification indicating the county's willingness to serve as the coordinating unit of government for at least 51 percent of the units of government which also represents at least 51 percent of the population located in said county. This certification must be returned within 30 days from the date of receipt of notification. In the event the county declines to serve in this capacity, the Department will request the governing body of each municipality in the county, in descending order of population, to serve as the coordinating unit of government.

### **Match Requirements**

There is no match requirement under the guidelines of the new JAG program.

### **Application Requirements and Deadlines**

Once the Certificate of Participation form designating the coordinator for your county is received, the Office of Criminal Justice Grants will send this individual further information regarding the application process.

Applicants must apply on-line using FDLE's new grant management system. In addition to the on-line submission, applicants must print out the completed application and submit **two (2) hard copies** (both with *original signatures*) no later than **5:00 P.M., Friday, June 24, 2005.** **A separate application must be submitted for each proposed project.** Applications should be mailed or hand delivered to the following:

Mr. Clayton H. Wilder  
Community Program Administrator  
Office of Criminal Justice Grants  
Department of Law Enforcement  
2331Phillips Road  
Tallahassee, Florida 32308

Applications must be accompanied by letters of approval representing agreement among at least 51 percent of all units of local government representing at least 51 percent of the county population as to the allocation of dollars to each project in the county.

**Questions regarding this Program Announcement should be directed to Clayton Wilder, Florida Department of Law Enforcement, at (850) 410-8700.**