

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Charter Review Commission

DEPARTMENT: County Manager **DIVISION:** _____

AUTHORIZED BY: J. Kevin Grace **CONTACT:** J. Kevin Grace **EXT.** 7211

Agenda Date <u>4/12/05</u> Regular <input type="checkbox"/> Consent <input type="checkbox"/> Work Session <input type="checkbox"/> Briefing <input checked="" type="checkbox"/>
Public Hearing – 1:30 <input type="checkbox"/> Public Hearing – 7:00 <input type="checkbox"/>

MOTION/RECOMMENDATION:

Request Board direction on the appointment of electors of the Charter Review Commission for the general election in 2006.

BACKGROUND:

The Seminole County Home Rule Charter requires a Charter Review Commission consisting of 15 electors to be appointed by the Board at least 12 months prior to the general election occurring in the year 2006.

Of the 15 members, at least one member must reside within each municipality, and at least one member must reside in the unincorporated area of each County Commission District. The remaining three members are required only to be Seminole County electors. No member may be a member of the Legislature, elected County or Municipal officer, City of County Manager, City of County Department Director, or City or County Manager.

The CRC must have its organizational meeting within 30 days of completion of appointment of its members and submit its proposed Charter amendments to the Board for placement on the Ballot by Resolution adopted no later than the first Board Meeting of August 2006.

The appointment of members and the ministerial act of placing the proposed amendments on the ballot are the only official duties of the Board regarding the CRC.

The CRC has the authority to employ staff, retain experts and purchase such supplies, materials, equipment and facilities as it deems necessary. All expenses of the CRC are to be paid out of the general fund of the County. Past practice has been for the County to

Reviewed by:
Co Atty: _____
DFS: _____
Other: _____
DCM: _____
CM: <u>[Signature]</u>
File No. <u>BCM 01</u>

provide administrative support with the CRC retaining outside consultant services at the point it deemed necessary.

Appointments to the last CRC were made in the following manner:

- District 1 Elector residing in City of Oviedo
 Elector residing in unincorporated area of District 1
 Elector at Large

- District 2 Elector residing in City of Winter Springs
 Elector residing in City of Lake Mary
 Elector residing in unincorporated area of District 2

- District 3 Elector residing in City of Altamonte Springs
 Elector residing in unincorporated area of District 3
 Elector at Large

- District 4 Elector residing in City of Longwood
 Elector residing in City of Casselberry
 Elector residing in unincorporated area of District 4

- District 5 Elector residing in City of Sanford
 Elector residing in unincorporated area of District 5
 Elector at Large

The Board could choose to keep this same appointment structure or adjust the appointments related to the cities or the at-large representatives.

Staff Recommendations:

1. Commissioners can make their appointments at any time; however appointments should be effective September 1, 2005, with first organizational meeting in September. This would initiate the process approximately one month earlier than the last charter review process.

2. Staff will provide administrative support if desired by the CRC.