

\*\*\*SEMINOLE COUNTY BUDGET CHANGE REQUEST\*\*\*

Date 2/26/03 OMB# 03-45

FROM: Department Environmental Svcs Division PEI Section \_\_\_\_\_

Signatures: Department Director Robert G. Adolphe, PE Division Manager [Signature]

**WHAT IS NEEDED:**

- Accounting adjustment: Item is budgeted, but funds are in incorrect account line.
- More funds for Budgeted Item: Item is budgeted, but additional funds are required.
- New item: Item is not in this fiscal year's budget.
- Capital Substitution: Substitution or change of a currently budgeted capital item.
- Fund & Acct # \_\_\_\_\_ Budget Item # \_\_\_\_\_ Budget Amount \$ \_\_\_\_\_
- Capital replacement retention: Capital item was slated to be replaced but needs to be retained. BCC# \_\_\_\_\_

- Describe item and show calculation of all associated costs of item.
- Explain why item is needed. (If equipment is to be replaced, include description, model, year, BCC#)
- Identify source of funds and why these funds are no longer needed for their original intent.
- For savings on capital items give account #, budget item #, amount budgeted, purchase order #, and actual purchase cost.

The design, CEI and constructions costs for Airport Blvd Phase II Utility Relocates are more than was budgeted.

**FILL IN THIS PORTION IF A TRANSFER OF FUNDS IS NEEDED: Fund # 40104 Fund Name 21M Debt Proceeds Series 1999**

	FUND/ACCOUNT#	AS400 CIP#	PENT CIP#	ACCOUNT TITLE	TOTAL
TRANSFER FROM	<u>40104-087816-59099994</u>			<u>Reserve for Capital Imps</u>	<u>25,000</u>
				<b>TOTAL</b>	<b>25,000</b>

	FUND/ACCOUNT#	AS400 CIP#	PENT CIP#	ACCOUNT TITLE	TOTAL
TRANSFER TO	<u>40104-087816-56065000</u>	<u>1271-01</u>	<u>DF8570 1X</u>	<u>Construction in Progress</u>	<u>25,000</u>
				<b>TOTAL</b>	<b>25,000</b>

**CONCURRENCE OF OTHER INVOLVED DIVISIONS** (ie: Comp Svcs/hard & software; Fleet/vehicles; Purchasing/capital; Sppt. Svcs; etc)

Signature \_\_\_\_\_

Div or Dept \_\_\_\_\_

OMB RECOMMENDATION:  Approval  Disapproval Analyst Amanda Mayo Director [Signature]

APPROVING AUTHORITY: \_\_\_ OMB Director \_\_\_ County Manager  BCC (Meeting Date) 4-8-03

Approved  Not approved Date Signed \_\_\_\_\_ Signature \_\_\_\_\_

FINANCE: Transfer has been posted Date \_\_\_\_\_ Signature \_\_\_\_\_