

SEMINOLE COUNTY GOVERNMENT AGENDA MEMORANDUM

SUBJECT: Contracts and Purchasing

DEPARTMENT: Fiscal Services **DIVISION:** Purchasing and Contracts Division

AUTHORIZED BY: Lisa H. Spriggs **CONTACT:** Ray Hooper **EXT.** 7111

Agenda Date 3/28/2006 Regular ☐ Consent ☒ Work Session ☐ Briefing ☐
Public Hearing – 1:30 ☐ Public Hearing – 7:00 ☐

MOTION/RECOMMENDATION:

BACKGROUND:

CONSTRUCTION CONTRACTS

19. **Award CC-0256a-06/TLR – Lake Drive Phase I & II, to John Carlo, Inc., Orlando (\$19,104,021.81).**

CC-0256a-06/TLR will provide for all labor, materials, equipment, transportation, coordination and incidentals necessary for the construction of a 4 lane urban roadway section approximately 2.73 miles in length. The roadway plans are separated into two phases. Phase I is from Seminola Boulevard to Easton Way which is approximately 0.968 miles in length. Approximately 0.52 miles of the 0.968 miles of Phase I is new roadway construction. Phase II is from Easton Way to Tuskawilla Road approximately 1.76 miles in length. This project solicited using the A+B bidding procedure with a maximum contract time of 700 days. This project was publicly advertised and the County received two (2) responses, both of which used the entire 700 days. The Review Committee consisting of Jerry Matthews, Principal Coordinator, Steve Krug, Principal Engineer, and Antoine Khoury, Principal Engineer, evaluated the responses. Consideration was given to the bid price, qualifications and experience.

Reviewed by:	_____
Co Atty:	_____
DFS:	_____
Other:	_____
DCM:	<u>7/8</u>
CM:	<u>7/8</u>
File No.	<u>CFSP00</u>

The Review Committee recommends award of the contract to the lowest priced, responsive, responsible bidder, John Carlo, Inc., in the amount of \$19,104,021.81. The completion time for this project is seven hundred (700) calendar days from issuance of the Notice to Proceed by the County.

This is a budgeted project and funds are available in conjunction with a BAR presented this same date, in accounts numbered 077515/077525.560670, CIP 00012401, 077515.560670, CIP 00012402, and 40100/40102.169100, CIP 00064606. Public Works/Engineering Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the project and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

20. **Accept and authorize the Chairman to execute the Certificate of Final Completion for CC-1256-05/TLR – Sweetwater Cove Tributary Surface Water Restoration and Erosion Control with Intertech, Inc. (Certificate of Completion).**

CC-1256-06/TLR provided for all labor, materials, equipment, coordination, transportation and incidentals necessary for construction of a wet sedimentation basin, the restoration of specific areas, and the installation of multiple detention weirs including approximately 450 linear feet of 3' high sheet pile along Sweetwater Creek. The work includes clearing and grubbing, earthwork, detention weirs, sodding, concrete drive, staked silt fence, floating turbidity barrier, concrete rubble riprap, erosion control blanket with plantings, and geocell with plantings and/or gravel infill. As of March 06, 2006, all work and documentation have been satisfactory completed. Public Works/Engineering and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the acceptance and authorize the Chairman to execute the Certificate of Completion.

21. **Accept and authorize the Chairman to execute the Certificate of Final Completion for CC-1258-05/TLR – Howell Creek at the Dam Erosion Control Project with Intertech, Inc. (Certificate of Completion).**

CC-1258-06/TLR provided for all labor, materials, equipment, coordination, transportation and incidentals necessary for the construction of a sheet pile wall (approximately 600 feet) as well as the placement of fill and riprap along the east bank of the creek and the grouting of a dam structure for stabilization. This project is located along Howell Creek within the Lost Creek subdivision off Dike Road. Due to the proximity of sensitive residential structures, sheet pile will be installed using a "press-in" method to minimize disturbance.

As of March 06, 2006, all work and documentation have been satisfactory completed. Public Works/Engineering and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the acceptance and authorize the Chairman to execute the Certificate of Completion.

PROFESSIONAL SERVICES

- 22. Accept and authorize the Chairman to execute the Certificate of Final Completion for PS-564-00/BJC – Professional Construction Management Services for the Seminole County new Criminal Justice Center (Certificate of Completion).**

PS-564-00/BJC provided for the services of a qualified Construction Manager/General Contractor (Construction Manager at Risk) that provided construction work necessary to complete the project for the new Criminal Justice Center.

The project included the construction of a new Criminal Justice Center of approximately 223,00 square feet. As of February 2, 2006, all work and documentation have been satisfactory completed.

Administrative Services Department, Fiscal Services Department/Purchasing and Contracts Divisions recommend that the Board approve the acceptance and authorize the Chairman to execute the Certificate of Completion.

- 23. Approve Amendment #1 to Work Order #17 – Vihlen Road Paving and Drainage Improvements – PS-5116-02/BJC – Master Agreement for Construction, Engineering & Inspection Services for Minor Projects – to Keith & Schnars, P.A. of Altamonte Springs (\$18,994.90)**

Work Order #17 provides for Construction, Engineering and Inspection (CEI) services along Vihlen Road in Sanford which was to be completed within three months. Amendment #1 provides an additional two months to complete CEI services due to field circumstances beyond the control of the CEI firm.

The following is a summary of the cost of Work Order #17:

Original Work Order	\$42,030.47
Add Amendment #1	<u>\$18,994.90</u>
Revised Work Order Sum	\$61,025.37

Funds are available in account number 077541.560670, CIP #00191638. Public Works Department/Engineering Division and Fiscal Services Department/Purchasing and Contracts Division recommend that the Board approve the request and authorize the Purchasing and Contracts Manager to execute the amendment.

REQUEST FOR PROPOSALS

- 24. Approve First Renewal to RFP-4243-05/DRR - Irrigation Evaluations - to Clear Water Products & Services of Winter Springs (May 13, 2006 through May 12, 2007) (Not-to-exceed \$70,000.00).**

RFP-4243-05/DRR provides Irrigation Evaluations for certain customers of Seminole County, which are selected by Environmental Services. Evaluations include, but are not limited to, determination of water conserving irrigation zone run times, identification of repairs and upgrades that will prevent water waste, rain sensor function and setting, and increasing the customer's awareness and familiarity with their irrigation system.

Clear Water Products & Services has agreed to renew the agreement for the period of May 13, 2006 through May 12, 2007, at the same compensation schedule, terms, and conditions of the original agreement. The budgeted amount for this renewal period is not-to-exceed \$70,000.00.

Clear Water Products & Services is provided with specific names of irrigation evaluation customers and conducts evaluations for a fixed fee to the county. Environmental Services/Water-Wastewater Division and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the renewal of the project and authorize Purchasing to notify the Consultants of such actions.

25. Approve assignment of name change on RFP-0268-05/BHJ – Collections Services for various County Departments with Credit Plus Solutions Group, Harrisburg, PA to NRA Group LLC, Harrisburg, PA.

RFP-0268-05/BHJ provides a qualified firm to perform a complete review of outstanding receivables and engage in the appropriate activities required to collect the outstanding receivables for the Public Defender's Office (Liens); Environmental Services Department/ Water and Sewer Division; Public Safety Department/Animal Services; EMS/Fire/Rescue Divisions; Library and Leisure Services Department; and Planning and Development Department.

Credit Plus Solutions Group has recently been acquired by NRA Group, LLC, Harrisburg, PA and they have agreed to accept the terms and conditions of the contract with Seminole County as currently established. Credit Plus Solutions Group will now be a Division of NRA Group, LLC and will continue to service Seminole County.

Environmental Services Department/ Water and Sewer Division; Public Safety Department/Animal Services and EMS/Fire/Rescue Divisions; Library and Leisure Services Department; Planning and Development Department and Fiscal Services Department/Purchasing and Contracts Division recommend that the Board approve and authorize the Chairman to execute the assignment as prepared by the County Attorney's Office.

26. **Approve Amendment #2 to RFP-4227-04/GMG – Concession Operations Agreement for Snacks, Beverages, Hot/Cold Vending Services for County Services Building, Courthouse and Criminal Justice Center, with Snack Time Vending, Inc., Longwood (Revenue Generating Agreement).**

RFP-4227-04/GMG provides for concession operations agreement for snacks, beverages, hot/cold vending services for County Services Building, Courthouse and Criminal Justice Center. Amendment #2 will provide for the addition of the Seminole County Health Department, 400 W. Airport Blvd., Sanford.

Administrative Services Department/Support Services; Community Services/Health Department and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve and authorize the Purchasing Manager to execute the Amendment.

MISCELLANEOUS CONTRACTS

27. **Approve award exempt from the bidding process for M-0783-06 – Disclosure Counsel Services for Seminole County Government – Holland and Knight, LLP of Lakeland, FL (Not-to-Exceed \$75,000.00 per year).**

In order to assure that Seminole County complies with SEC regulations relating to primary and secondary market disclosure, the County wishes to retain the services of a qualified disclosure counsel. M-0783-06 will provide for a firm to serve as disclosure counsel which will assist the county with its disclosure of information to the investment community in conjunction with its bond and note issuances as well as on an on-going basis. This could include, but not necessarily be limited to, review and update of current continuing disclosure policy, assistance with further development of standardized disclosure documents/language and electronic publications, review and assistance with the Annual Disclosure Document and adequate training of county staff. It also includes assistance regarding continuing disclosure in connection with primary debt offering, as needed.

Holland and Knight, LLP has proficiently served as the County's Disclosure Counsel since 2001 under RFP-4102-01/BJC. Over that time they have provided excellent customer service, fostered strong relationships with County employees, and developed a unique knowledge of County needs, processes, and history. Holland and Knight, LLP has expressed explicit interest in continuing the agreement at the same rates of the current contract.

The new agreement shall take effect upon execution by the parties and shall have an indefinite term, canceled at the discretion of the Board.

Authorization for performance of services by the Consultant under this agreement shall be in the form of written Work Orders issued and executed by the County and signed by the Consultant. The work and dollar amount for each Work Order will be negotiated on an as-needed basis for each project and will be within Board approved budget amounts.

Fiscal Services/Administration and Fiscal Services/Purchasing and Contracts Division recommend that the Board authorize the Chairman to execute the Miscellaneous Agreement as prepared by the County Attorney's Office.

- 28. Approve an Emergency Purchase, Non-Competitive Procurement for the acquisition of Air Rescue parts with Turbo Engines, Inc., Tucson, AZ (\$195,000.00); Aero-Dyne Repair Services, LTD, Canada (\$16,500.00); and Shipping Charges/Insurance (\$2,532.00).**

Air Rescue 3 was placed out of service by a FAA air worthiness directive on February 16, 2006. This directive requires the replacement or overhaul of certain internal turbine components. The aircraft cannot be flown until this directive is complied with. During staff research, it was discovered, by industry standards, that rebuilt engines have a 60 day lead time; however, a rebuilt engine ready for installation was located that would accommodate the requirements. This engine is ready for shipment and being offered by Turbo Engines, Inc., Tucson, Arizona, at a cost of \$195,000.00 plus \$2182 shipping/insurance from DHL Danzas Air & Ocean.

Additionally, a counting and tracking engine cycle device is required by FAA service bulletin T53-L-703-0020, which automatically counts engine cycles. This device was located and is available by Aero-Dyne Repair Services Ltd., Canada, at a cost of \$16,500.00 plus \$350 shipping/insurance from DHL Express. This engine cycle counter will automatically count cycles and alert the pilot when they approach performance limitations on the engine. This device must be installed at the same time as the rebuilt engine.

Upon arrival of these parts, the Sheriff's Office aviation mechanic and contracted service personnel will install the engine and engine cycle device. It is estimated that the installation process will take one week. With Air Rescue grounded it will lengthen transport time for critical patients & the County will be unable to aurally respond to brush fires, if necessary.

Funds are available in conjunction with a BAR presented this same date, in account number 056100.560642. Public Safety Department and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the Emergency Purchase, non-competitive procurement and authorize the Purchasing and Contracts Manager to execute the proper documents for these purchases.