

SEMINOLE COUNTY BUDGET CHANGE REQUEST

Date 02/25/03

OMB#

03-39

FROM: Department Administrative Services Division Facilities Maintenance Section _____

Signatures: Department Director [Signature] Division Manager [Signature] 25Feb03

WHAT IS NEEDED:

- Accounting adjustment: Item is budgeted, but funds are in incorrect account line.
- More funds for Budgeted Item: Item is budgeted, but additional funds are required.
- New item: Item is not in this fiscal year's budget.
- Capital Substitution: Substitution or change of a currently budgeted capital item.
- Fund & Acct # _____ Budget Item # _____ Budget Amount \$ _____
- Capital replacement retention: Capital item was slated to be replaced but needs to be retained. BCC# _____

The County Services Building Parking and Drainage Improvements project will eliminate stormwater runoff from flooding building stairwells and other low elevation areas and provide approximately 38 additional parking spaces on site.

The contract price for the project is \$556,000.00. Currently the available budgeted amount is \$512,179.00. The City of Sanford is willing to contribute \$56,372.00 over a 2 year period through an inter-local agreement starting (FY 03/04). We are requesting a BCR of \$65,000.00 to cover the balance of the contract amount. We have sufficient funds available in our utility account line to cover this cost.

FILL IN THIS PORTION IF A TRANSFER OF FUNDS IS NEEDED: Fund # 00100 Fund Name General

	ACCOUNT NUMBER	ACCOUNT TITLE	AMOUNT
TRANSFER FROM	010560-53043000	Utilities	\$ 65,000.00
	_____	_____	\$ _____
	_____	_____	\$ _____
	TOTAL:		\$ 65,000.00
TRANSFER TO	010560-56063000	Improvements Other Than Buildings	\$ 65,000.00
	_____	_____	\$ _____
	_____	_____	\$ _____
	TOTAL:		\$ 65,000.00

CONCURRENCE OF OTHER INVOLVED DIVISIONS (ie: Comp Svcs/hard & software; Fleet/vehicles; Purchasing/capital; Sppt. Svcs; etc)

Signature _____

Div or Dept _____

OMB RECOMMENDATION: Approval Disapproval Analyst M. Matthews ^{AKM} Director [Signature]

APPROVING AUTHORITY: ___ OMB Director ___ County Manager X BCC (Meeting Date) 3-25-03

Approved Not approved Date Signed _____ Signature _____

FINANCE: Transfer has been posted Date _____ Signature _____