

\*\*\*SEMINOLE COUNTY BUDGET CHANGE REQUEST\*\*\*

Date 02/25/03

OMB#

03-39

FROM: Department Administrative Services

Facilities Maintenance

Division

Section

Signatures: Department Director

Division Manager

**WHAT IS NEEDED:**

- ☒ Accounting adjustment: Item is budgeted, but funds are in incorrect account line.  
☐ More funds for Budgeted Item: Item is budgeted, but additional funds are required.  
☐ New item: Item is not in this fiscal year's budget.  
☐ Capital Substitution: Substitution or change of a currently budgeted capital item.  
☐ Fund & Acct # \_\_\_\_\_ Budget Item # \_\_\_\_\_ Budget Amount \$ \_\_\_\_\_  
☐ Capital replacement retention: Capital item was slated to be replaced but needs to be retained. BCC# \_\_\_\_\_

The County Services Building Parking and Drainage Improvements project will eliminate stormwater runoff from flooding building stairwells and other low elevation areas and provide approximately 38 additional parking spaces on site.

The contract price for the project is \$556,000.00. Currently the available budgeted amount is \$512,179.00. The City of Sanford is willing to contribute \$56,372.00 over a 2 year period through an inter-local agreement starting (FY 03/04). We are requesting a BCR of \$65,000.00 to cover the balance of the contract amount. We have sufficient funds available in our utility account line to cover this cost.

**FILL IN THIS PORTION IF A TRANSFER OF FUNDS IS NEEDED: Fund # 00100 Fund Name General**

	ACCOUNT NUMBER	ACCOUNT TITLE	AMOUNT
TRANSFER FROM	010560-53043000	Utilities	\$ 65,000.00
			\$
			\$
		TOTAL:	\$ 65,000.00
TRANSFER TO	010560-56063000	Improvements Other Than Buildings	\$ 65,000.00
			\$
			\$
		TOTAL:	\$ 65,000.00

**CONCURRENCE OF OTHER INVOLVED DIVISIONS** (ie: Comp Svcs/hard & software; Fleet/vehicles; Purchasing/capital; Sppt. Svcs; etc)

Signature \_\_\_\_\_

Div or Dept \_\_\_\_\_

**OMB RECOMMENDATION:**

☒ Approval

☐ Disapproval

Analyst

M. Matthews <sup>ARM</sup> Director

**APPROVING AUTHORITY:**

\_\_\_ OMB Director

\_\_\_ County Manager

X BCC

(Meeting Date) 3-25-03

☐ Approved

☐ Not approved

Date Signed \_\_\_\_\_

Signature \_\_\_\_\_

**FINANCE:** Transfer has been posted

Date \_\_\_\_\_

Signature \_\_\_\_\_

Revised 1/94