

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Contracts and Purchasing

DEPARTMENT: Fiscal Services **DIVISION:** Purchasing and Contracts Division

AUTHORIZED BY: Lisa H. Spriggs **CONTACT:** Ray Hooper **EXT.** 7111

Agenda Date <u>03/09/04</u>	Regular <input type="checkbox"/>	Consent <input checked="" type="checkbox"/>	Work Session <input type="checkbox"/>	Briefing <input type="checkbox"/>
	Public Hearing – 1:30 <input type="checkbox"/>		Public Hearing – 7:00 <input type="checkbox"/>	

MOTION/RECOMMENDATION:

BACKGROUND:

CONSTRUCTION CONTRACTS

- 9. **Approve Amendment #4 to M-56-98/BJC – Utility Relocation for SR 434, Phase II with Rockett & Associates, Orlando (\$41,407.00).**

M-56-98/BJC provides for a continuation of the design of the SR 434- Phase II relocation of the utility for the Florida Department of Transportation (FDOT) road-widening project.

Reviewed by:
Co Atty: _____
DFS: _____
Other: _____
DCM: <u>SSA</u>
CM: <u>JG</u>
File No. <u>CFSP00</u>

Amendment #4 will add hours for construction administration and inspection. This is a Florida Department of Transportation (FDOT) project with utility relocates by an FDOT contractor via Interlocal Agreement between the County and FDOT. The construction is taking longer than anticipated and is requiring a full-time inspector presence, including night work and weekends. The completion time for this project is November 2004. The following is a summary of the cost of the project:

Original Contract Sum	\$122,552.59
Amendments #1-3	295,661.22
Add Amendment #4	<u>41,407.00</u>
Revised Contract Sum	\$459,620.81

Funds are available in account number 087801-56065000 (Water and Sewer, Construction in Progress) CIP #DF885241X. Environmental Services and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve and authorize the County Manager to execute the Amendment as prepared and approved by the County Attorney's Office.

REQUEST FOR PROPOSALS

- 10. **Approve Amendment #1 to RFP-4176-02/BJC – Outpatient Substance Abuse Treatment Services for the Seminole County Drug Court Program, with The Grove Counseling Center, Inc. Altamonte Springs, (Adjusted Contract Value, Not-to-Exceed \$84,999.00).**

RFP-4176-02/BJC – provides for outpatient substance abuse treatment for the Seminole County Drug Court Program. Amendment #1 will increase the Scope of Service to allow The Grove Counseling Center to conduct Evaluations of Appropriateness to enter the Adult Drug Court Program.

The Court Administration Office and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve and authorize the Chairman to execute the amendment as prepared by the County Attorney's Office.

- 11. **Approve Amendment #1 to RFP-4106-01/BJC – Maintenance Management System for Public Works with Bender Engineering of Los Alamitos, California (\$150,000.00).**

RFP-4106-01/BJC provides for a qualified Service Provider to provide and install a computerized Maintenance Management System (MMS) for Seminole County's Road Operations, Traffic and Stormwater Maintenance Operations. This action will provide the County with additional handhelds, software and programming support for the "MaintStar" Program currently in use. This program provides Road Operations & Stormwater with a daily accountability, advanced scheduling system and costs for activities performed by work crews. The following is a summary of the cost of the project:

Original Contract Sum	\$449,000.00
Add Amendment #1	<u>150,000.00</u>
Revised Contract Sum	\$599,000.00

Funds are available in the following account number(s): 53046000 (Director's Office) and 56064200, 56064100 and 53031000 (Road Operations). Public Works/Roads and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve and authorize the County Manager to execute Amendment #1 as prepared by the County Attorney's Office.

PROFESSIONAL SERVICES CONTRACTS

12. Approve ranking list for PS-5154-04/AJP –Agreement for CEI Services for East Lake Brantley Drive Improvements, with JEA Construction Engineering Services, Inc., Rockledge (Not-to-Exceed \$300,000.00).

PS-5154-04/AJP will provide various professional services related to construction and engineering inspections for the construction of East Lake Brantley Drive Improvements.

This project was publicly advertised and the County received six submittals (listed in alphabetical order):

- ASC Geosciences, Inc., Lakeland;
- Beiswenger, Hoch, & Associates, Altamonte Springs;
- Dyer, Riddle, Mills & Precourt, Inc., Orlando;
- HNTB Corporation, Orlando;
- H.W. Lochner, Inc., Orlando;
- JEA Construction Engineering Services, Inc., Rockledge.

The Evaluation Committee, which consisted of Brett Blackadar, P.E., Principal Engineer, Public Works; Jerry McCollum, P.E., County Engineer, Public Works; Jim Pullen, P.E., Principal Engineer, Public Works; and Owen Reagan, P.E., Principal Engineer, Public Works evaluated the submittals and short-listed four firms.

The Evaluation Committee interviewed the following four short-listed firms:

- Dyer, Riddle, Mills & Precourt, Inc., Orlando;
- HNTB Corporation, Orlando;
- H.W. Lochner, Inc., Orlando;
- JEA Construction Engineering Services, Inc., Rockledge.

Consideration was given to the following criteria:

- Proposed Approach to performing the work;

- Similar Project Experience;
- Qualifications of the Project Team.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate in accordance with F.S. 287.055, the Consultants Competitive Negotiation Act (CCNA):

1. JEA Construction Engineering Services, Inc., Rockledge;
2. Dyer, Riddle, Mills & Precourt, Inc., Orlando;
3. HNTB Corporation, Orlando;
4. H.W. Lochner, Inc., Orlando.

Public Works/ Engineering Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the ranking, authorize staff to negotiate and authorize the Chairman to execute an Agreement as prepared by the County Attorney's Office.

TERM CONTRACTS

- 13. Approve Renewal #2 to A/B-3017-01/GMG – Term Contract for major mowing services for Roads and Stormwater Divisions, with Ott Landscape, Inc., Deland (May 22, 2004 through May 21, 2005) (Not-to-Exceed \$315,000.00).**

A/B-3017-01/GMG provides for major mowing services for Roads and Stormwater Divisions. The current Contractor, Ott Landscape, Inc, has agreed to renew their current agreement with the County at the same terms and conditions.

Authorization for performance of services by the Contractor under this agreement shall be in the form of written Purchase Orders issued and executed by the County on an as-needed basis and as directed by the County Project Manager.

Public Works/Roads and Stormwater Divisions and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve and authorize the Purchasing and Contracts Office to notify the Contractor of such approval and issue Purchase Order on an as-needed basis.

- 14. Approve Renewal #2 to A/B-3018-01/GMG – Term Contract for Utilities Mowing Services, with Ott Landscape, Inc., Deland (May 8, 2004 through May 7, 2005) (Not-to-Exceed \$51,500.00).**

A/B-3018-01/GMG provides for utilities mowing services. The current Contractor, Ott Landscape, Inc, has agreed to renew their current agreement with the County at the same terms and conditions.

Authorization for performance of services by the Contractor under this agreement shall be in the form of written Purchase Orders issued and executed by the County on an as-needed basis and as directed by the County Project Manager.

Public Works/Roads and Stormwater Divisions and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve and authorize the Purchasing and Contracts Office to notify the Contractor of such approval and issue Purchase Order on an as-needed basis.

- 15. Approve Renewal #2 to A/B-3023-01/PE – Term Contract for landscape maintenance and fine cut mowing services for various locations within the County, with Hinton Enterprises, Deltona (June 26, 2004 through June 25, 2005) (Not-to-Exceed \$250,000.00).**

A/B-3023-01/PE provides for landscaping and fine cut mowing services for various locations within the County. The current Contractor, Hinton Enterprises, has agreed to renew their current agreement with the County at the same terms and conditions.

Authorization for performance of services by the Contractor under this agreement shall be in the form of written Purchase Orders issued and executed by the County on an as-needed basis and as directed by the County Project Manager.

Administrative Services/Facilities Maintenance and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve and authorize the Purchasing and Contracts Office to notify the Contractor of such approval and issue Purchase Order on an as needed basis.

- 16. Approve Renewal #1 to A/B-3043-02/PE – Term Contract for landscape maintenance and fine cut mowing services for County Fire Stations, with Omega Landscaping, Tavares (May 5, 2004 through May 4, 2005) (Not-to-Exceed \$92,000.00).**

A/B-3043-02/PE provides for landscaping and fine cut mowing services for the various County Fire Stations locations. The current Contractor, Omega Landscaping, has agreed to renew their current agreement with the County at the same terms and conditions.

Authorization for performance of services by the Contractor under this agreement shall be in the form of written Purchase Orders issued and executed by the County on an as-needed basis and as directed by the County Project Manager.

Administrative Services/Facilities Maintenance, Public Safety Department and Fiscal Services/Purchasing and Contracts Division recommend the Board to

approve and authorize the Purchasing and Contracts Office to notify the Contractor of such approval and issue Purchase Order on an as needed basis.

INFORMATIONAL PURPOSES ONLY

17. Annulment of Award of RFP-4185-03/JVP for the lease of Library System Copiers, with Lanier Worldwide, Inc., Orlando (\$18,180.00/year).

The Board of County Commissioners awarded RFP-4185-03/JVP – Lease of Library System Copiers to Lanier Worldwide, Inc. After intensive negotiations of terms and conditions, Lanier Worldwide, Inc., determined not to enter into a contract with the County and failed to execute the agreement for the lease of library system copiers. Seminole County found a piggybackable contract from Miami-Dade School Board with IKON to obtain the required services for lease of the library system copiers.