

26. Approve Proprietary Source Procurement and authorize the issuance of Purchase Orders for the purchase of services related to maintenance and repairs of Solid Waste Scales, with Sanford Scales Company, Inc., Sanford (Not-to-Exceed \$150,000 for 3 year term).

Sanford Scale Company, Inc. will provide maintenance, repairs and miscellaneous components related to the scales for the Solid Waste Management Division. This proprietary request is based on State requirements and Operational requirements. The State of Florida requires original manufacture parts and components on scales to maintain state certification. Operational requirements require same day response for the maintenance of the scales.

Because the Division operates five scales and averages more than five-hundred (500) transactions per day, a delay in maintenance would dramatically affect the County's operational capabilities. Currently, there are two (2) scale maintenance companies within the geographical area. Both companies are able to provide original manufacturer parts. Sanford Scale Company, Inc. will provide/warranty same day service, whereas Florida Industrial requires two to three days for maintenance scheduling. The estimated usage for the required services is not-to-exceed \$150,000 for a three (3) year period.

Authorization for performance of services by the Contractor under this agreement shall be in the form of written Purchase Orders issued and executed by the County on an as-needed basis.

Environmental Services Department/Solid Waste Division and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the Proprietary Source procurement and authorize the issuance of Purchase Orders on an as-needed basis as long as the cumulative amount of the purchases does not exceed \$150,000.00 for a three (3) year term.

**SOLE SOURCE / PROPRIETARY SOURCE
PURCHASE DATA SHEET
PURCHASING AND CONTRACTS DIVISION**

SOLE SOURCE ☐

PROPRIETARY SOURCE ☒

Date Submitted:	Requestor: Richard A. Meinert
Requisition No.:	Dept./Div.: Environmental Services/Solid Waste
Item Description: Maintenance/Repair of scales	
Your Selected Vendor's Name: Sanford Scale Company Inc.	
Vendor's address: P.O. Box 1388, Sanford, Fl., 32773	
Vendor's Phone & Fax No.: 407-322-1388 // 407-322-3018	
Vendor's Contact Person: Brian	
Justification, state why this is the only item which will fulfill your needs: <u>This proprietary request is based on two requirements, State Mandate and Operational requirements. The State of Florida requires original manufacture parts and components on scales to maintain state certification. Operational requirements require same day response for maintenance. Due to an average of five-hundred transactions per day a delay in maintenance would dramatically effect our operational capabilities. Request a three year agreement not to exceed \$\$\$\$.</u>	
Comment and/or verify if there are other sources of supply that meet this need: <u>Currently there are only two scale maintenance companies within the geographically area. Both companies are able to provide original manufacture parts. Sanford Scales will provide same day service, whereas Florida Industrial requires two to three days for maintenance scheduling.</u>	
Vendor #1 Contact: Florida Industrial Scale Company	Phone # 407-331-7972
Vendor #2 Contact:	Phone #
Vendor #3 Contact:	Phone #
Attachments: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Requesting Division Head Signature:	Date:
Requesting Department Head Signature:	Date:

Reviewing Purchasing and Contracts Staff	
Buyer/Contracts Analyst Review:	Date:
Supervisor Review: <i>[Signature]</i>	Date: 2/6/04

Purchasing Manager – Determination	
Comments:	
<i>BCE - 2/24/04</i>	
Approval/Disapproval of:	
Purchasing Manager Signature:	Date:
PO/Contract No.:	Amount: \$

150,000 / 3 year P.O.'s