

SEMINOLE COUNTY BUDGET CHANGE REQUEST

Date 1/21/04 BCR# 04-05

FROM: Department Judicial Division Circuit Court Section Facilities Fees

Signatures: Department Director *Sue A Block* Division Manager _____

WHAT IS NEEDED:

- Accounting adjustment: Item is budgeted, but funds are in incorrect account line.
- More funds for Budgeted Item: Item is budgeted, but additional funds are required.
- New item: Item is not in this fiscal year's budget.
- Capital Substitution: Substitution or change of a currently budgeted capital item.
- Fund & Acct # _____ Budget Item # _____ Budget Amount \$ _____
- Capital replacement retention: Capital item was slated to be replaced but needs to be retained. BCC# _____

Five (5) XTS 5000 digital radios @ \$3,362 each are being requested for purchase in order for Court Administration to have immediate contact access with our Court Technology Technicians and security throughout all Seminole County locations. This type of communication is being requested in order to stay uniform with the system used throughout Seminole County. We will be piggybacking on the Sheriff's Department contract and radios will be grouped with the Seminole County Sheriff's Office through Channel 12L. (\$3,362 will be utilized from 033000-00100 -56064100 where funds are already in place). We are requesting a transfer of funds from 033110-00110-53052000 in order to purchase a laptop computer in the amount of \$2,158 for Drug Court use and one (1) radio @ \$3,362, both purchased with Grant funds. This purchase will enable Drug court personnel to have immediate access to the Drug Court Judge in emergency situations when they arise. The remaining funds will be transferred from 033100 org to accommodate the purchase of three (3) of the radios for a total of five (5) radios.

FILL IN THIS PORTION IF A TRANSFER OF FUNDS IS NEEDED: Fund #00110/12402 fund Name various

	FUND/ACCOUNT#	AS400 CIP#	PENT CIP#	ACCOUNT TITLE	TOTAL
TRANSFER FROM	033110-00110-53052000			Operating Supplies	5,520
	033100-12402-56066000	DM10224x	0290-01	Law Books	6,724
	033100-12402-53046000			Chief Judge Discretionary	3,362
				TOTAL	15,606
TRANSFER TO	033110-00110-56064100			Machinery & Equipment	5,520
	033100-12402-56064100			Machinery & Equipment	10,086
				TOTAL	15,606

CONCURRENCE OF OTHER INVOLVED DIVISIONS (ie: Comp Svcs/hard & software; Fleet/vehicles; Purchasing/capital; Sppt. Svcs; etc)

Signature _____

Div or Dept _____

FISCAL SERVICES

RECOMMENDATION: Approval Disapproval Analyst *Deborah Bell* Director *JBS*

APPROVING AUTHORITY: ___ DFS Director ___ County Manager BCC (Meeting Date) 2-10-04

Approved Not approved Date Signed _____ Signature _____

FINANCE: Transfer has been posted Date _____ Signature _____