

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Contracts and Purchasing

DEPARTMENT: Fiscal Services **DIVISION:** Purchasing and Contracts Division

AUTHORIZED BY: Lisa H. Spriggs  **CONTACT:** Ray Hooper  **EXT.** 7111

Agenda Date <u>2/22/2005</u> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Work Session <input type="checkbox"/> Briefing <input type="checkbox"/> Public Hearing – 1:30 <input type="checkbox"/> Public Hearing – 7:00 <input type="checkbox"/>

MOTION/RECOMMENDATION:

BACKGROUND:

PROFESSIONAL SERVICES

- 7. **Approve Ranking List, Authorize Negotiations, and Award PS-5172-04/AJR – Master Agreement for Consumptive Use Permit Assistance to PBS&J, Inc., of Orlando.**

PS-5172-04/AJR will provide professional assistance with the preparation of Consumptive Use Permits and related negotiations with the St. John's River Water Management District.

Reviewed by: Co Atty: _____ DFS: _____ Other: _____ DCM:  CM:  File No. <u>CFSP00</u>
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This project was publicly advertised and the County received nine submittals (listed in alphabetical order):

- Camp Dresser & McKee, Maitland;
- Connect Consulting, Inc.;
- Environmental Consulting & Technology, Inc.;
- Hartman & Associates, Inc., Orlando;
- Hazen and Sawyer, P.C., Tampa;
- PBS&J, Inc., Orlando;
- Reiss Environmental, Inc., Orlando;
- Sarah M. Whitaker, P.G., Orlando;
- Water and Air Research, Inc., Gainesville.

The Evaluation Committee, which consisted of Robert G. Adolphe, P.E., Director of Environmental Services; Gary Rudolph, Utilities Manager; Hugh P. Sipes, Senior Engineer; Jeffrey F. Thompson, P.E., Senior Engineer; and Dennis Westrick, P.E., Manager, PEI evaluated the submittals and short-listed the following three firms:

- Connect Consulting, Inc.;
- Hartman & Associates, Inc., Orlando;
- PBS&J, Inc., Orlando.

The Evaluation Committee interviewed the three short-listed firms giving consideration to the following criteria:

- Proposed Approach to Performing the Work/Strategy;
- Similar Project Experience;
- Innovative Ideas;
- Quality of Presentation.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate with the top ranked firm in accordance with F.S. 287.055, the Consultants Competitive Negotiation Act (CCNA):

1. PBS&J, Inc., Orlando;
2. Connect Consulting, Inc.;
3. Hartman & Associates, Inc., Orlando.

Authorization for performance of services by the Consultant under this agreement shall be in the form of written Work Orders issued and executed by the County and signed by the Consultant. The work and dollar amount for each Work Order will be within the constraints of the approved project budget and negotiated on an as-needed basis for the project. The estimated contract value is \$500,000.00/year. The term of the agreement shall commence upon execution and shall run for a period of three (3)

years. At the sole option of the County, the contract may be renewed for two (2) additional periods not to exceed one (1) year each.

Environmental Services/ Planning Engineering and Inspections Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the ranking, authorize staff to negotiate, and authorize the Chairman to execute a Master Agreement as prepared by the County Attorney's Office.

REQUEST FOR PROPOSALS

8. Approve Amendment #1 to RFP-4122-01/BJC – County Physician Agreement with Florida Physician Medical Group D/B/A Newman Family Medicine of Altamonte Springs (Increase NTE by \$8,000.00).

RFP-4122-01/BJC provides for specific health care services, including but not limited to pre-employment physicals and re-examinations for Seminole County employees. This contract is in its final year and is being resolicited as RFP-4240-05/DRS.

The merger of the Altamonte Springs Fire Department with the Seminole County EMS/Fire/Rescue Division increased the demand for physicals, immunizations and return-to-work examinations. This amendment will cover the increased work in this final year.

The following is the summary of cost of the Contract through Amendment #1:

Original Contract Annual NTE Amount	\$70,000.00
Amendment #1	<u>8,000.00</u>
Revised Contract Annual NTE Amount	\$78,000.00

This is a budgeted project and funds are available in various account numbers. Public Safety/Fire Rescue and Fiscal Services/Purchasing recommend that the Board approve the increase and authorize the County Manager to execute the amendment as prepared and by the County Attorney's office.

TERM CONTRACTS

9. Approve Amendment #3 to IFB-3059-02/GMG - Term Contract for the Purchase of FDOT 911 Limerock, with Bedrock Resources, Ocala (Price Increase) (Term Contract).

A/B-3059-02/GMG provides for all necessary labor, materials, equipment, transportation and incidentals necessary to provide FDOT 911 limerock to be used by the Roads-Stormwater Division on multiple projects throughout the County.

Amendment #3 will provide for a price schedule increase due to the escalations in costs associated with the materials, fuel and transportation. The current Contractor, Bedrock Resources, Ocala, requested an increase of \$1.65 per ton for all contracted items. A price comparison with other Governmental entities was conducted, which is contained in the backup. This comparison justifies that the new prices are in line with other contracts. The price schedule and the history of the contract is included in the back up documents. The following is the summary of the cost of the contract:

Original Contract Amount	\$962,625.00
Amendment #1	28,750.00
Amendment #2	39,750.00
Add Amendment #3	<u>186,050.00</u>
Revised Estimated Usage	\$1,217,175.00

Public Works/Roads-Stormwater Division and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve and authorize the County Manager to execute the Amendment as approved and prepared by the County Attorney's Office.