

\*\*\*SEMINOLE COUNTY BUDGET REQUEST\*\*\*

Budget Division Use only:

DATE: 1/27/06
FROM: Department Library & Leisure Services
Division Parks and Recreation

Table with columns BAR, BCR, DFS and values 06 14

WHAT IS NEEDED:

- Accounting adjustment: Item is budgeted, but funds are in incorrect account line.
More funds for Budgeted Item: Item is budgeted, but additional funds are required.
New item: Item is not in this fiscal year's budget.
Operational Adjustment (Transfer or Savings to cover overage)
Project reclass, Must be within same Project Number

Detailed Explanation:
Accounting adjustment to transfer funds into the appropriate account line for the purchase of playground equipment at Big Tree Park and to facilitate project tracking.

Table with columns Fund #, Fund Name, Project #, ACCOUNT TITLE, AMOUNT. Includes rows for TRANSFER FROM and TRANSFER TO.

CONCURRENCE OF OTHER INVOLVED DIVISIONS (ie: IT (hardware/software); Fleet/Vehicles; Purchasing/Capital; Support Svcs; etc)

Approval Date Department/Division

RECOMMENDATION: Approval Date 01/27/06 Analyst Kanettanee Haynes Budget Manager

APPROVING AUTHORITY: FS Director County Manager BCC Meeting Date 02/14/06

Approved Disapproved Date Signed Signature

FINANCE: Transfer has been posted Date Signature