

SEMINOLE COUNTY BUDGET REQUEST

Budget Division Use only:

DATE: 1/26/07
FROM: Department Community Services
Division Community Assistance

Table with 3 columns: Budget Division, Status, and Value. Rows include BAR, BCR (checked, 07-08), and DFS.

WHAT IS NEEDED:

- Accounting adjustment: Item is budgeted, but funds are in incorrect account line.
More funds for Budgeted Item: Item is budgeted, but additional funds are required.
New item: Item is not in this fiscal year's budget.
Operational Adjustment (Transfer or Savings to cover overage)
Project reclass, Must be within same Project Number

Detailed Explanation:

To appropriate funding for reimbursable administrative expenses of Homeless Services Network in connection with the Shelter Plus Care Grant per the amended subrecipient agreement that was submitted to and approved by the BCC 1/9/2007.

Table showing fund transfers. Fund # 11919, Fund Name Shelter Plus Care Grant. Includes rows for 'TRANSFER FROM' (Aid to Private Organizations, 58,724) and 'TRANSFER TO' (Contracted Services, 58,724).

CONCURRENCE OF OTHER INVOLVED DIVISIONS (ie: IT (hardware/software); Fleet/Vehicles; Purchasing/Capital; Support Svcs; etc)

Approval Date Department/Division

RECOMMENDATION: Approval Date 1/10/07 Analyst B Segal Budget Manager

APPROVING AUTHORITY: FS Director County Manager BCC Meeting Date 2/13/07

Approved Disapproved Date Signed Signature

FINANCE: Transfer has been posted Date Signature

to administer the program. However since then, HUD representatives have clarified the matter. Staff wishes to be able to pay HSN the cost of administering the program through the reimbursement of monthly invoiced expenses of eligible administrative activities. Exhibit G in the agreement lists eligible administrative activities and sets an hourly rate to charge.

Other changes are minor, such as, changing the name of the County Department overseeing the program to reflect the move of the Community Development Office from the Planning and Development Department to the Community Services Department.

STAFF RECOMMENDATION:

Approve and authorize the Chairman to sign an amended Subrecipient Agreement between Seminole County and Homeless Services Network of Central Florida, Inc. for the administration of the Shelter Plus Care Program in Seminole County.

Attachment: First Amendment to Seminole County/Homeless Services Network of Central Florida, Inc., Shelter Plus Care Program Subrecipient Agreement, Program Year 2005-2006