

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Contracts and Purchasing

DEPARTMENT: Admin Services **DIVISION:** Purchasing and Contracts

AUTHORIZED BY: Steve Howard ✓ **CONTACT:** Ray Hooper *AK* **EXT.** 7111

Agenda Date 2/13/07 **Regular** ☐ **Consent** ☒ **Work Session** ☐ **Briefing** ☐
Public Hearing – 1:30 ☐ **Public Hearing – 7:00** ☐

MOTION/RECOMMENDATION:

BACKGROUND:

PROFESSIONAL SERVICES

17. **Approve ranking list, authorize negotiations and award PS-1501-06/JVP – Master Agreement for Surveying & Mapping Services for Seminole County to: Bowyer Singleton & Associates, Mactec Engineering & Consulting and Southeastern Surveying & Mapping Corporation (Estimated at \$400,000.00 per year).**

PS-1501-06/JVP will provide professional services for miscellaneous projects throughout Seminole County to include land surveys, maintenance maps, right-of-way location surveys, legal descriptions, ground truthing for aerial topography, cross-sections for drainage basin analysis, design surveys, construction layout, subsurface utility location and GIS grade mapping.

Reviewed by:
Co Atty: _____
DFS: _____
Other: _____
DCM: _____
CM: <i>CA</i> _____
File No. _____

This project was publicly advertised and the County received 17 submittals (listed alphabetically):

- American Surveying and Mapping
- Bowyer Singleton & Associates
- Consul-Tech Surveying & Mapping, Inc.
- CPH
- DRMP
- George F. Young Inc
- IBI Group, Inc
- Keith & Schnars PA
- Mactec Engineering & Consulting
- Miller Legg
- Peninsula Surveying & Mapping
- Pickett and Associates
- Professional Engineering Consultants, Inc
- Rockett & Associates
- Southeastern Surveying & Mapping Corp.
- Street Smarts
- Woolpert, Inc.

The Evaluation Committee which consisted of Michael Garcia, Principal Coordinator, Public Works; Jerry McCollum, County Engineer, Public Works; Brad Stoppel, Senior Engineer, Environmental Services; and Steven Wessels, Surveyor, Public Works evaluated the submittals and short-listed seven firms.

The Evaluation Committee interviewed the seven firms giving consideration to the following criteria:

- Qualifications and Experience;
- Project Approach;
- Ability to Perform.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate Agreements with the three top ranked firms in accordance with F.S. 287.055, the Consultants Competitive Negotiation Act (CCNA):

- 1) Southeastern Surveying & Mapping Corp.
- 2) Mactec Engineering & Consulting;
- 3) Bowyer Singleton & Associates;
- 4) DRMP
- 5) Professional Engineering Consultants, Inc
- 6) CPH
- 7) Consul-Tech Surveying & Mapping, Inc.

These Agreements will remain in effect for a base period of three years. At the sole option of the County, the Agreements may be renewed for two additional one year terms for a total term of five years.

Authorization for performance of services under this Agreement shall be in the form of written Work Orders issued and executed by the County and signed by the Consultants. The work and dollar amount for each Work Order will be negotiated on an as-needed basis for each project. All work will be accomplished in accordance with the Board approved budget.

Public Works/Engineering Division; Environmental Services; and Administrative Services/Purchasing and Contracts Division recommend that the Board approve the ranking list and authorize staff to negotiate with the three top ranked firms.

18. Approve Work Order #51 under PS-5150-03/AJP – General Environmental Services with E Sciences, Inc., Orlando (\$181,180.00).

PS-5150-03/BJC provides services that include Water Quality Monitoring and Analyses, Permitting, Permit Compliance, Mitigation Services, Gopher Tortoise Permitting, Environmental Monitoring, Contamination, Resource Management, and other miscellaneous general environmental services.

Work Order #51 will provide for water quality sampling for the Markham ASR Well. The project will be completed by December 31, 2008. This project is being awarded in accordance with the County's work order procedures under the Consultants Competitive Negotiation Act (F.S. 287.055).

This is a budgeted project and funds are available in account number 040100.169100, CIP# 00200401. Environmental Services / Water and Wastewater Division and Administrative Services / Purchasing and Contracts Division recommend that the Board approve the award.