

SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM

Item # 42

SUBJECT: Budget Amendment Request – Pertaining to the new Criminal Justice Court Facility

DEPARTMENT: Sheriff's Office **DIVISION:** _____

AUTHORIZED BY: Sheriff Eslinger **CONTACT:** Penny Fleming **EXT.** 6617

Agenda Date 2/10/04 **Regular** **Consent** **Work Session** **Briefing**
Public Hearing – 1:30 **Public Hearing – 7:00**

MOTION/RECOMMENDATION:

Approval and authorization for the Chairman to execute the attached Budget Amendment Resolution to transfer \$750,000 in reserve funds allocated in the Sheriff's FY 2003/04 adopted budget to the Sheriff's Office operating account.

BACKGROUND:

During the FY 2003/04 budget process, the Sheriff's Office proposed, and the Board of County Commissioners approved, \$750,000.00 in funding for staffing and start-up expenses at the new Criminal Justice Facility. Appropriated funding was placed in a Sheriff's Office reserve account until required. With the Facility still tentatively scheduled to open in September, 2004, the Sheriff's Office is now beginning a staggered hiring process to ensure the twenty-nine (29) new positions authorized to staff the Facility are hired and trained. The attached budget resolution moves the reserve funds to following appropriation categories: \$509,357.00 in personnel, \$117,363.00 in operating expenses, and \$123,280.00 for capital (29 radios, 1 vehicle, 5 computers and 1 shredder). All funds will be segregated in a specific expense cost center and any excess funds, if any, at the end of the year will be remitted to the County in accordance with State law.

Reviewed by:
Co Atty: _____
DFS: [Signature]
Other: _____
DCM: [Signature]
CM: [Signature]
File No. CSHO01

2004-R-

BUDGET AMENDMENT REQUEST

TO: Seminole County Board of County Commissioners
FROM: Department of Fiscal Services
SUBJECT: **Budget Amendment Resolution**
Fund: General Fund
Fund #: 00100 FY 2003/04

DFS Recommendation	
<input checked="" type="checkbox"/> Approved	
<input type="checkbox"/> Disapproved	
B. Newton <i>BN</i>	1/15/04
Analyst	Date
<i>BS</i>	1/27/04
Director	Date

DETAIL: Transfer of budgeted funds from the Sheriff's Office reserve account to the Sheriff's operating budget, for expenditures pertaining to the new Criminal Justice Court Facility.
ACTION: Approval and authorization for the Chairman to execute Budget Amendment Resolution.

In accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts in the County budget be adjusted by the amounts set forth herein to reflect "a receipt of a nature from a source not anticipated in the budget and received for a particular purpose" and an appropriation relating to such receipt.

Sources:

Account Number	Account Title	Amount
00100-999901-59099390	Sheriff's-Reserves for Contingency	750,000
Total Revenues		750,000

Uses:

Account Number	Account Title	Amount
00100-013001-59096320	Sheriff's Office – Personal Services	509,357
00100-013001-59096330	Sheriff's Office – Operating	117,363
00100-013001-59096360	Sheriff's Office - Equipment	123,280
Total Expenditures		750,000

BUDGET AMENDMENT RESOLUTION

This Resolution, 2004-R-_____ approving the above requested budget amendment, was adopted at the regular meeting of the Board of County Commissioners of Seminole County, Florida _____ as reflected in the minutes of said meeting.

Attest:

Maryanne Morse, Clerk to the Board of County Commissioners

By: _____
Daryl G. McLain
Chairman

Date: _____

Date: _____

Entered by County Finance Department

Date: _____