

**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT:** Budget Change Requests, Budget Amendment Requests and Special Items

**DEPARTMENT:** Fiscal Services      **DIVISION:** Budget

**AUTHORIZED BY:** Lisa H. Spriggs      **CONTACT:** Lisa H. Spriggs      **EXT.** 7172

<b>Agenda Date</b> <u>2-10-04</u> <b>Regular</b> <input type="checkbox"/> <b>Consent</b> <input checked="" type="checkbox"/> <b>Work Session</b> <input type="checkbox"/> <b>Briefing</b> <input type="checkbox"/> <b>Public Hearing – 1:30</b> <input type="checkbox"/> <b>Public Hearing – 7:00</b> <input type="checkbox"/>
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**MOTION/RECOMMENDATION:**

Approval and authorization for the Chairman to execute the following:

**BACKGROUND:**

- A. BCR #04-13 – \$65,000 – Public Works – Traffic Engineering – Fund: 11541 – 2001 Renewed Sales Tax Fund.** The intersection improvement project at CR 426 @ Old Mims Road is no longer necessary due to the completion of a similar intersection improvement project at the intersection of CR 426 @ Snowhill Road. Traffic Engineering requests the use of these funds (\$65,000) for the purchase of longer span for the mastarm at the Bear Lake Road and SR 436 intersection. This will allow the traffic signals to line up with the travel and turn lanes and comply with FDOT regulations.
- B. BCR #04-14 – \$262,000 – Public Works – Traffic Engineering – Fund: 11541 – 2001 Renewed Sales Tax Fund.** Traffic Engineering projects relating to the upgrade of the Advanced Traffic Management System (ATMS) were input into the FY 03/04 Budget without identifying specific locations because they were unknown at the time the budget was being prepared. Four locations have now been identified (SR 46, Howell Branch Road, Red Bug Lake Road and the Control Center at the Public Safety Building). An accounting adjustment is requested to allocate funding to these specific projects.
- C. Budget Amendment Request, \$25,000 – Public Safety: 11908 – Disaster Preparedness Grant Fund.** On October 2, 2003 Seminole County received a \$25,000 grant for Community Emergency Response Team (CERT) training. Receipt of these funds was Board approved on BAR #2003-R-199 on November 18, 2003. Upon receipt, these funds were inadvertently placed in the Emergency Management organization number which is in the General

<b>Reviewed by:</b>
Co Atty: _____
DFS: _____
Other: _____
DCM: <u>SS</u>
CM: <u>KS</u>
File No. <u>CFSB00</u>

Fund. Staff is requesting to move these funds into a separate organization number and Grant Fund (11908) for tracking purposes.

- D. Budget Amendment Request, \$27,500 – Administrative Services: 00100 – General Fund.** Requests for proposal were taken from three paving contractors to overlay the existing asphalt, inclusive of parking lot striping and car stops, at the County Services Building to match the new asphalt that was laid as part of the recent paving and drainage project. The low proposal was \$25,000 from Orlando Paving Company. Staff is requesting approval of \$27,500 (\$25,000 plus 10% contingency for cost over runs) amendment from General Fund Reserve for Contingency to fund the project.
- E. Budget Amendment Request, \$250,000 – Public Works: 10101 – Transportation Trust Fund.** Pursuant to a Joint Participation Agreement approved during the 10/28/03 Seminole County Board of County Commissioners meeting, the FDOT has made \$250,000 available towards the installation of landscaping improvements on State Road 426 from State Road 417 to Red Bug Lake Road. Once installed, this landscaping will enhance visual aesthetics for the overall corridor, including the County’s Cross Seminole Trail which parallels this segment of SR 426. This action establishes the necessary accounts in the Annual Budget to allow staff to proceed with implementation.
- F. Budget Amendment Request, \$10,106 – Community Services: 00100 – General Fund name.** The County receives funding from the sale of the “Choose Life” license plates. Florida Statutes mandate that this revenue must be used to promote adoptions in Seminole County. This action recognizes \$10,106 in previous year revenues that will be used to promote adoptions in Seminole County.

The above Budget Amendment Requests, if approved have the following effect on General Fund Reserves for Contingency:

Current General Fund Reserves for Contingency:	\$5,904,515
BAR – D (Administrative Services)	(27,500)
BAR – F (Community Services)	(10,106)
Revised General Fund Reserves for Contingency:	\$5,866,909