

**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT:** Contracts and Purchasing

**DEPARTMENT:** Fiscal Services **DIVISION:** Purchasing and Contracts Division

**AUTHORIZED BY:** Lisa H. Spriggs **CONTACT:** Ray Hooper **EXT.** 7111

<b>Agenda Date</b> <u>1/24/2006</u>	<b>Regular</b> <input type="checkbox"/>	<b>Consent</b> <input checked="" type="checkbox"/>	<b>Work Session</b> <input type="checkbox"/>	<b>Briefing</b> <input type="checkbox"/>
	<b>Public Hearing – 1:30</b> <input type="checkbox"/>		<b>Public Hearing – 7:00</b> <input type="checkbox"/>	

**MOTION/RECOMMENDATION:**

**BACKGROUND:**

**CONSTRUCTION CONTRACTS**

- A. Accept and authorize the Chairman to execute the Certificate of Final Completion for CC-1238-04/AJR – Seminole County Firefighter Training Facility Re-Roofing Construction Project with the Roofing Connection, Inc. (Certificate of Completion)**

CC-1238-04/AJR provided all labor, equipment, transportation coordination and incidentals necessary for the re-roofing of the Seminole County Firefighter Training Facility.

As of December 5, 2005 all work and documentation have been satisfactory completed. Public Safety Department/EMS Fire Rescue Division and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the acceptance and authorize the Chairman to execute the Certificate of Completion.

<b>Reviewed by:</b>	_____
<b>Co Atty:</b>	_____
<b>DFS:</b>	_____
<b>Other:</b>	_____
<b>DCM:</b>	<u>RS</u>
<b>CM:</b>	<u>RS</u>
<b>File No.</b>	<u>CFSP00</u>

**B. Accept and authorize the Chairman to execute the Certificate of Final Completion for CC-1255-05/TLR – Ditch Debris Clean-up/Clearing and Grubbing (Certificate of Completion).**

CC-1255-05/TLR provided for all labor, materials, equipment, coordination, transportation and incidentals necessary for removal and disposal of fallen vegetation, or vegetation that was threatening to fall into the County's canals, ditches and drainage easements as a result of Hurricane Charlie, Hurricane Frances and Hurricane Jeanne.

As of January 3, 2006 all work and documentation have been satisfactory completed. Public Works Department/ Roads-Stormwater Division and Fiscal Services Department/Purchasing and Contracts Division recommend that the Board approve the acceptance and authorize the Chairman to execute the Certificate of Completion.

**PROFESSIONAL SERVICES**

**C. Approve ranking list, authorize negotiations and award PS-0123-05/DRR- Professional Services Agreement for CEI Services for CR 46A, Phase III, CR15 Country Club Road to Old Lake Mary Road to HDR Construction Control, Inc. of Orlando. (Estimated at \$660,000.00)**

PS-0123-05/DRR will provide construction engineering and inspection (CEI) services to ensure that the project is constructed in reasonable conformity with the plans, specifications and contract provisions.

This project was publicly advertised and the County received nine submittals (listed in alphabetical order):

- CPH Engineers, Inc., Sanford;
- Dick Corporation, Jacksonville;
- Earth Tech Consulting, Inc., Orlando;
- HDR Construction Control, Inc., Orlando;
- JEA Construction Engineering Services, Inc., Winter Park;
- Neel-Schaffer, Inc., Maitland;
- Parsons Brinckerhoff Construction Services, Inc., Orlando;
- Reynolds, Smith and Hills CS, Inc., Orlando;
- Volkert Construction Services, Inc., Altamonte Springs.

The Evaluation Committee, which consisted of Mark Flomerfelt, P.E., Stormwater Manager; Bill Glennon, P.E., Principal Engineer; Gary Johnson, P.E., Director, Public Works; Stephen Krug, P.E., Principal Engineer; and Jerry McCollum, P.E., County Engineer evaluated the submittals and short-listed the following three firms:

- Earth Tech Consulting, Inc., Orlando;
- HDR Construction Control, Inc., Orlando;
- JEA Construction Engineering Services, Inc., Winter Park.

The Evaluation Committee heard presentations from the three short-listed firms and evaluated them giving consideration to the following criteria:

- Project Approach including Innovative Ideas;
- Project Team Qualifications;
- Similar Project Experience.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate with the top ranked firm in accordance with F.S. 287.055, the Consultants Competitive Negotiation Act (CCNA):

1. HDR Construction Control, Inc., Orlando;
2. Earth Tech Consulting Inc., Orlando;
3. JEA Construction Engineering Services, Inc., Winter Park.

Authorization for performance of services by the Consultant under this agreement shall be in the form of written Work Orders issued and executed by the County and signed by the Consultant. The work and dollar amount for each Work Order will be within the constraints of the approved project budget and negotiated on an as-needed basis for the project. Funds are available in accounts 077515.560670, CIP 0114-01 (\$138,600.00) and 077521.560670, CIP 0114-01 (\$521,400.00).

Public Works/Engineering Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the ranking, authorize the Chairman to execute a Master Agreement as prepared by the County Attorney's office.

**D. Approve Amendment #16 to PS-332-96/BJC – Engineering Services for Lake Emma Road with Bowyer-Singleton & Associates, Inc. of Orlando (\$142,211.00).**

PS-332-96/BJC – provides for preliminary engineering and final roadway design including landscaping and irrigation plans, design and right-of-way surveys, geotechnical surveys and right-of-way maps with title search for the construction of approximately 2.1 miles of multi-lane collector highway. Amendment #16 will provide additional engineering services necessary to finalize the Lake Emma roadway design plans for the portion of Lake Emma Road that is being widened from 2 to 4 lanes and to close the acquisition for parcel 120 from Silver Lakes West Homeowners Association, (SLWFOA). SLWFOA will not settle the acquisition for parcel 120 until the wall issues are incorporated into the design plans relating to the County's wall policy.

Revisions to the plans include right-of-way mapping, Silver Lakes Subdivision wall design, Pond 5 right-of-way revisions, Ridge Point Cove analysis, Pond 7 responses, Seminole County Lift Station access, revisions to signing and marking plans, signal plans and irrigation plans.

The following is a summary of the project cost:

Original Contract Sum	\$ 574,997.00
Amendments 1 thru 15	653,403.34
Add Amendment #16	<u>142,211.00</u>
Revised Contract Sum	\$1,370,611.34

Funds are available in accounts 077515.560680 for \$109,502.47 and 077522.560680 for \$32,708.53. Public Works Department// Engineering Division and Fiscal Services Department/ Purchasing and Contracts Division recommend that the Board approve and authorize the Chairman to execute Amendment #16.

**E. Approve Amendment #1 to PS-5140-03/BJC – Master Agreement for Engineering Services for the Intersection of SR 436 and Red Bug Lake Road with URS Corporation of Orlando to update the wage rates.**

PS-5140-03/BJC provides for Engineering and Design of improvements to the intersection of SR 436 and Red Bug Lake Road. This project has been broken into phases, Phase I to cover Preliminary Engineering, Phase II to cover the Final Design, and Phase III to cover the Post Design Services. The project is still in Phase I. The Not-To-Exceed amount for Phase I is \$725,000.00.

URS Corporation is requesting an update of the wage rates for the Final Design Phase based on current salaries. Staff has reviewed the audit package provided by URS Corporation, including those from the sub-consultants and has determined that the increased rates are fair, reasonable and acceptable for this project. Consideration was given to rates paid by FDOT District 5, rates paid under other County contracts and the time lapsed since the original rates were established.

Public Works Department/Engineering Division and Fiscal Services Department/Purchasing and Contracts Division recommend that the Board approve the updated wage rates and authorize the Purchasing and Contracts Manager to execute Amendment #1.

**SOLE SOURCE/PROPRIETARY SOURCE**

**F. Approve Sole Source Procurement to acquire “NO SMOKE” system for fire apparatus, with Ward Diesel Filter, Elmira, NY through the authorized dealer Ten-8 Fire Equipment, Sanford (\$240,000.00).**

Ward Diesel Filter is the sole source provider of the “NO SMOKE” diesel filtration system to be installed on fire apparatus. This is a self-contained, fully automatic, diesel filtering system designed to trap potentially hazardous pollutants and remove all visible smoke from the exhaust of the vehicle. The authorized Area Dealer for Ward Diesel Filter is Ten-8 Fire

Equipment in Sanford. Fire Rescue Division is requesting the acquisition of twenty-four (24) "NO SMOKE" systems at a cost of \$9,750.00 each plus the cost of installation, not to exceed \$6,000.00. The Sole Source Procurement was advertised in accordance with established procedures for a period of 10 days. The County received no interest from other parties.

Public Safety Department/Fire Rescue Division and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the Sole Source Procurement and authorize the issuance of a Purchase Order to acquire the system as indicated.

**G. Approve Sole Source Procurement to acquire Telestaff and Webstaff software program with, Principal Decision Systems International, Orange, CA. (\$78,735.00 [5 years]).**

Public Safety Department is requesting an automated staffing software program designed for public health and public safety industries, to place inbound and outbound phone calls without the need of human intervention. The software program is called Telestaff and Webstaff. Capabilities include, but are not limited to, automatic notification to staff members of requests or requirements to work, any changes in their work schedule and for administrators, any staffing alarms via telephone, e-mail, pagers and answering machine; accommodates the delivery of personal messages from an administrator to any staff member(s); provides telephone and PC access to employee's calendar; supports authorized scheduling requests from any touch-tone telephone. A Miscellaneous Agreement will be developed for a period of five years in the estimated amount of \$15,747.00 per year for the estimated contract amount of \$78,735.00. The Sole Source Procurement was advertised in accordance with established procedures for a period of 10 days. The County received no interest from other parties.

Public Safety Department/Fire Rescue Division and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the Sole Source Procurement and authorize the Purchasing and Contracts Manager to execute the miscellaneous agreement as prepared by the County Attorney's office.