

SEMINOLE COUNTY BUDGET CHANGE REQUEST

Date 12/19/03 BCR# 04-08

FROM: Department Public Works Division Traffic Engineering Section _____

Signatures: [Signature] Department Director Pamela Shouting Division Manager Melome Charring

WHAT IS NEEDED:

- Accounting adjustment: Item is budgeted, but funds are in incorrect account line.
- More funds for Budgeted Item: Item is budgeted, but additional funds are required.
- New item: Item is not in this fiscal year's budget.
- Capital Substitution: Substitution or change of a currently budgeted capital item.
- Fund & Acct # _____ Budget Item # _____ Budget Amount \$ _____
- Capital replacement retention: Capital item was slated to be replaced but needs to be retained. BCC# _____

- Describe item and show calculation of all associated costs of item.
- Explain why item is needed. (If equipment is to be replaced, include description, model, year, BCC#)
- Identify source of funds and why these funds are no longer needed for their original intent.
- For savings on capital items give account #, budget item #, amount budgeted, purchase order #, and actual purchase cost.

As presented during Budget Worksessions for FY 03/04, at least one reimbursable Joint Participation Signal Project is anticipated in each year's Budget and Work Program, with specific project designation typically occurring after October 1. SR419 @ Edgemon Avenue is such an FY 02/03 mast arm project that was rebudgeted. The amount of funding rebudgeted forward to FY 03/04 for the SR419 @ Edgemon Avenue LAP Project inadvertently omitted two purchase orders, totaling \$50,810.35, encumbered and necessary to complete this project. This transfer allocates a portion of the still undesignated FY 03/04 estimate to completion of the SR419 @ Edgemon Avenue Project.

FILL IN THIS PORTION IF A TRANSFER OF FUNDS IS NEEDED: Fund #11500 Fund Name 1991 Infrastructure Sales Tax

	<u>FUND/ACCOUNT#</u>	<u>AS400 CIP#</u>	<u>PENT CIP#</u>	<u>ACCOUNT TITLE</u>	<u>TOTAL</u>
TRANSFER FROM	<u>077715 - 56067000</u>	<u>0162-02</u>	<u>PE70032X</u>	<u>Contingency Traffic Project Contributions</u>	<u>50,811</u>
				TOTAL	\$50,811

	<u>FUND/ACCOUNT#</u>	<u>AS400 CIP#</u>	<u>PENT CIP#</u>	<u>ACCOUNT TITLE</u>	<u>TOTAL</u>
TRANSFER TO	<u>077715 - 56067000</u>	<u>0162-03</u>	<u>PE70047X</u>	<u>EDGEMON AVE LAP AGREEMENT W/ FDOT</u>	<u>50,811</u>
				TOTAL	\$50,811

CONCURRENCE OF OTHER INVOLVED DIVISIONS (ie: Comp Svcs/hard & software; Fleet/vehicles; Purchasing/capital; Sppt. Svcs; etc)

Signature _____
Div or Dept _____

FISCAL SERVICES RECOMMENDATION: Approval Disapproval Analyst _____ Director [Signature]

APPROVING AUTHORITY: ___ DFS Director ___ County Manager X BCC (Meeting Date) 01-13-04

Approved Not approved Date Signed _____ Signature _____

FINANCE: Transfer has been posted Date _____ Signature _____