

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Budget Change Requests, Budget Amendment Requests and Special Items

DEPARTMENT: Fiscal Services **DIVISION:** Budget

AUTHORIZED BY: Lisa H. Spriggs **CONTACT:** Lisa H. Spriggs **EXT.** 7172

Agenda Date <u>1/13/04</u> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Work Session <input type="checkbox"/> Briefing <input type="checkbox"/> Public Hearing – 1:30 <input type="checkbox"/> Public Hearing – 7:00 <input type="checkbox"/>

MOTION/RECOMMENDATION:

Approval and authorization for the Chairman to execute the following:

BACKGROUND:

BCR #04-06 – \$502,377 – Administrative Services – Risk Management – Fund: 50100 – Self Insurance Fund. At the 2nd Public Hearing, additional funding for renewal with Arthur J Gallagher & Company for excess policies of property, Liability and Workers' Compensation was placed in an incorrect account line.

BCR #04-07 – \$5,537 – Library & Leisure Services – Parks & Recreation – Fund: 00100 – General Fund. Transfer from Parks and Recreation Division to Information Technologies to fund the upgrade of the current relay system at Sylvan Lake Park to a T-1 line to support the staff's automation needs.

BCR #04-08 - \$50,811 – Public Works – Traffic Engineering – Fund: 11500 – 1991 Infrastructure Sales Tax Fund. As presented during Budget Worksessions for FY 03/04, at least one reimbursable Joint Participation Signal Project is anticipated in each year's Budget and Work Program, with specific project designation typically occurring after October 1. SR419 @ Edgemon Avenue is such an FY 02/03 mast arm project that was rebudgeted. The amount of funding rebudgeted forward to FY 03/04 for the SR419 @ Edgemon Avenue LAP Project inadvertently omitted two purchase orders, totaling \$50,810.35, encumbered and necessary to complete this project. This transfer allocates a portion of the still undesignated FY 03/04 estimate to completion of the SR419 @ Edgemon Avenue Project.

Budget Amendment Request, \$675,000 – Public Safety: 11200 – Fire Protection Fund. On October 14, 2003, the Board approved the purchase of the property located at 201 Valentine Way, Longwood for use as a Fire/Rescue Emergency Training Center for a total cost of

Reviewed by:
Co Atty: _____
DFS: _____
Other: _____
DCM: <u>SS</u>
CM: <u>LB</u>
File No. <u>CFSB00</u>

\$2.375 million. The contract has since been executed with the first installment of \$1.7 million paid and a promissory note for the additional \$675,000 executed for payment due October 2004. It is necessary to amend the budget to establish the promissory note and related expenditure for proper accounting of the full transaction.

Budget Amendment Request, \$170,000 – Library & Leisure Services: 00104 – Boating Improvement Fund. Allocation of \$160,000 for an additional boat ramp at Mullet Lake Park was made in FY 2002/03 as part of the mid-year budget amendment. The project was inadvertently excluded during the rebudget process. This action establishes the project at the now actual contract cost of \$170,000 and establishes the related fund balance carry forward.

Budget Amendment Request, \$160,000 – Public Works: 11541 – 2001 Renewed Sales Tax Fund. This amendment will provide additional funds for construction of the SR46/Orange Blvd Intersection Improvement project. Competitive quotes by contractors have come in significantly higher than previously estimated primarily due to lane closure restrictions from the Florida Department of Transportation (FDOT) and the addition of a mast arm at the intersection. After this transfer, the balance remaining in the 2001 Sales Tax Fund reserves will be \$4,057,641.