

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Contracts and Purchasing

DEPARTMENT: Fiscal Services **DIVISION:** Purchasing and Contracts Division

AUTHORIZED BY: Lisa H. Spriggs **CONTACT:** Ray Hooper **EXT.:** 7111

Agenda Date <u>1/09/2007</u>	Regular <input type="checkbox"/>	Consent <input checked="" type="checkbox"/>	Work Session <input type="checkbox"/>	Briefing <input type="checkbox"/>
	Public Hearing – 1:30 <input type="checkbox"/>		Public Hearing – 7:00 <input type="checkbox"/>	

MOTION/RECOMMENDATION:

BACKGROUND:

CONSTRUCTION CONTRACTS

- 25. **Approve Change Order #1 to CC-0452-06/BHJ – Line Drive and Border Lake Road Roadway and Drainage Improvements with Conpilog International Company, Altamonte Springs (\$16,598.01).**

CC-0452-06/BHJ provides for all labor, materials, equipment, transportation, coordination and incidentals necessary for the pavement and drainage reconstruction of the intersection of Line Drive and Border Lake Road. Improvements will consist of maintenance of traffic, installation of inlet curbs and pipe culverts, layout of road subgrade, signage, stripping and markers.

Change Order #1 will provide adjustments to the original contract sum due to under runs and overruns of the original contract pay items. Nineteen contract pay items were at plan quantity, with nine pay items under run in the amount of \$19,420.00 and eleven pay items overrun in the amount of \$36,018.01. The following is a summary of the cost of the contract with the addition of the difference between these under runs and overruns:

Reviewed by:	_____
Co Atty:	_____
DFS:	_____
Other:	_____
DCM:	_____
CM:	_____
File No. <u>CFSP00</u>	

Original Contract Sum	\$256,190.97
Add Change Order #1	<u>\$16,598.01</u>
Revised Contract Sum	\$272,788.98

This is a budgeted project, and funds are available in account number 077400.560650, CIP #229110. Public Works Department/ Engineering Division and Fiscal Services Department/ Purchasing and Contracts Division recommend the Board approve Change Order #1 to Contract CC-0452-06.

PROFESSIONAL SERVICES

- 26. Approve Amendment #3 to PS-5146-03/AJP – Construction Engineering and Inspection Services for S.R. 434 Access Management Project (U.S. Highway 17-92 to S.R. 419) with AB/WCG Joint Venture of Orlando (\$234,431.24).**

PS-5146-03/AJP provides professional services related to construction and engineering inspections for the construction of the S.R. 434 Access Management Project from US 17-92 to S.R. 419.

Amendment #3 will provide for an eight (8) month extension of the existing CEI agreement for the final time extension of the construction contract and the final closeout for SR 434 Access Management Project necessary to be concurrent with the construction contract CC-1221-03/AJP.

Extensive additional services were required of the CEI due to the delays encountered for construction contract completion and closeout of this project. Additional costs for the CEI services are 100% off-set by a combination of: credits from the construction contract, in the form of liquidated damages and quantity under-runs; and reimbursements, from the Florida Department of Transportation and the City of Winter Springs.

The following is a summary of the agreements cost:

Agreement Award Amount	\$575,000.00
Amendment #1	24,637.82
Amendment #2	119,764.60
Amendment #3	<u>234,431.24</u>
Revised Agreement Amount	\$953,833.66

Funds are available in account 077501.560670 CIP#173501. Public Works/Engineering Division and Fiscal Services/Purchasing and Contracts Division recommend the Board approve Amendment #3 to PS-5146-03.

REQUEST FOR PROPOSALS

27. Approve Amendment #5 to RFP-4140-01/BJC – Courier Services Agreement, with Coastal Courier, Inc., Winter Park (\$6,300.00).

RFP-4140-01/BJC provides for courier services to complete deliveries on a daily schedule and to make payroll deliveries on a bi-weekly basis to various libraries and department locations throughout Seminole County. Amendment #5 will add additional stops to the contract for delivery of books from the Central Branch to the Post Office for the new "Books by Mail" program. The following is a summary of the cost of the contract:

Annual Awarded Amount	\$43,675.01
Amendments #'s 1 through 4	6,914.36
Add Amendment #5	<u>6,300.00</u>
Revised Not-to-Exceed Amount	\$ 56,889.37

Library and Leisure Services Division and Fiscal Services/ Purchasing and Contracts Division recommend that the Board approve amendment #5 to RFP-4140-01.

28. Award RFP-600094-06/GMG – Performance Work Statement for Roadway Landscape & Mowing Maintenance, to Nanak's Landscaping Grounds Maintenance, Inc., Longwood (Term Contract).

RFP-600094-06/GMG will provide for roadway landscape and mowing maintenance services throughout the County, including furnish and installation of plants and removal of damaged material. The Contractor will be responsible for all labor, materials, equipment, coordination, transportation and incidentals necessary to provide grounds maintenance services and plant replacement as specified in the RFP documents.

This project was publicly advertised and the County received five (5) submittals in response to the solicitation. The Evaluation Committee which consisted of Jim Beach, Roads-Stormwater Division; Don Fisher, Deputy County Manager; Joe Gasparini, Parks and Recreation Division; Suzy Goldman, Library and Leisure Services Department; Bryan Nipe, Parks and Recreation Division; and William Pandos, Parks and Recreation Division, evaluated the submittals. The evaluation was based on management approach, past performance of the firms and the proposed cost to the County to provide the required services. The Evaluation Committee recommends award of the contract to the most responsive, responsible, lowest price Proposer, Nanak's Landscaping Grounds Maintenance, Inc., Longwood.

Authorization for performance of services by the Contractor under this agreement shall be in the form of written Release Orders issued and executed by the County. The agreement shall take place on the date of their execution by the County and shall run for a period of two (2) years and, at the sole option of the County, may be renewed for eight (8) successive one (1) year periods. The total annual fee paid to the Contractor pursuant to this Agreement shall not exceed the total amount budgeted by the County for roadway landscape and mowing maintenance services, furnishing and installation of plants, and removal of damaged material throughout the County.

Library and Leisure Services Department/Parks and Recreation Division and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the award of this project.

TERM CONTRACTS

29. **Approve Amendment #1 to IFB-3129-05/GMG – Term Contract for Grounds Maintenance Services in Neighborhood Parks, Trailheads and Kewannee Trail, with Ameriscape Landscape Inc., Orlando (Term Contract).**

IFB-3129-05/GMG provides for all labor, materials, equipment, coordination and incidentals necessary for the care of various park locations to include unmanned neighborhood parks, trailheads and Phase I of Kewannee Trail. Amendment #1 will include the newly constructed 0.7 mile section of Phase II at Kewannee Trail. The trail is located at the intersection of Flaming Arrow Court to Cassel Creek Boulevard, Casselberry.

The estimated annual usage of this contract is \$112,000.00. Authorization for performance of services by the Contractor under this agreement shall be in the form of written Release Orders issued and executed by the County on an as-needed basis as long as the cumulative amount of the Release Orders does not exceed budgetary constraints.

Library and Leisure Services Department/Parks and Recreation Division and Fiscal Services Department/Purchasing and Contracts Division recommend the Board to approve this amendment #1.